Completing your Direct Loan Agreement (MPN)

After accepting the aid from your school, you will fill out a Master Promissory Note (MPN). This a legal document promising that you will repay your loans to the U.S. Department of Ed.

- Visit www.studentaid.gov and Click “In School”
- Click “Complete Loan Agreement (Master Promissory Note)”
- Select the “Log In to Start”

Select the type of Direct Loan MPN you would like to preview or complete

**MPN for Subsidized/Unsubsidized Loans**
Use this MPN for Direct Subsidized or Direct Unsubsidized Loans available to eligible undergraduate or graduate/professional students.
Students must be logged in with their own FSA ID.
Learn More
Preview a read-only version of the Subsidized/Unsubsidized MPN

- Enter Your Information and Enter Your School Information
- Provide Two References for the U.S. Department of Ed to Contact
  - List two persons with different U.S. addresses who have known you for at least three years.
  - The first reference should be a parent or legal guardian.
  - Some Recommendations: Employers, Professors, Teachers, Coaches, Co-Workers, Community Organizers
- Electronically Sign the MPN and Select Submit

You will have 30 Minutes to Complete the Master Promissory Note
Completing Your Entrance Counseling

When you accept subsidized or unsubsidized loans, you will need to complete a 30-minute interactive, informational activity called entrance counseling.

✧ Go to www.studentaid.gov
✧ Click “In School”

✧ Select “Log In to Start”
✧ Complete the Activity
✧ Under “Add School to Notify” select, “College of Saint Elizabeth”

You only have 30 Minutes to Complete this Process