Spring Enrollment Steps

• **SUBMIT YOUR FAFSA**
  To determine your eligibility for Federal, State or SEU need-based aid, you’ll need to submit your FAFSA (Free Application for Federal Student Aid) as soon as possible at [studentaid.gov](http://studentaid.gov)
  • SEU’s school code: 002600
  • Add SEU if you’ve already submitted

• **SECURE YOUR SEAT**
  Submit your ($200) enrollment deposit to officially become part of SEU - [st.eu.edu/deposit](http://st.eu.edu/deposit)
  • Due no later than 2 weeks after acceptance

• **SET UP YOUR SEU ACCOUNTS**
  Once you’ve made your enrollment deposit, and your registration period has opened up ([st.eu.edu/academiccalendar](http://st.eu.edu/academiccalendar)), you’ll be able to set up your SEU email and Self-Service account: [st.eu.edu/setupaccount](http://st.eu.edu/setupaccount)
  • **BEFORE ATTEMPTING TO SET UP YOUR ACCOUNTS**, please do the following:
    – Make your deposit at least 48 hours in advance
    – Call your admissions counselor to ensure that the following info is correct: Legal Name, Social Security Number, and Date of Birth
    – Locate your System ID
  • This 9 digit number can be found on your acceptance letter OR by calling your admissions counselor at 973-290-4700
  After setting up your SEU accounts, you will be contacted to register for classes.

• **RESERVE YOUR ROOM**
  Planning to live on campus? Be sure to submit your non-refundable housing deposit ($100)- [st.eu.edu/newhousing](http://st.eu.edu/newhousing)
  • After submitting your payment, you’ll receive your Residence Life Survey which will assist us in selecting a room (and possible roommate) for you

• **COMPLETE AND SUBMIT HEALTH FORMS**
  Complete your physical examination and submit proof of your up-to-date immunizations via your health form: [st.eu.edu/medreqs](http://st.eu.edu/medreqs)
  • Secure Upload Link [st.eu.edu/meduploads](http://st.eu.edu/meduploads)
  • This form must be submitted and approved BEFORE MOVE-IN. If it is not, you will not be allowed to move into the residence halls
• **WAIVE SEU HEALTH INSURANCE**
  All students are required to have health insurance and are auto-enrolled in SEU’s insurance plan.
  • Those covered by their parent/legal guardian’s insurance may waive SEU’s coverage. The waiver becomes available on firststudent.com after receiving a tuition bill.
  Contact the Bursar’s Office with questions: Bursar@steu.edu or 973-290-4443

• **SUBMIT YOUR FINAL TRANSCRIPT**
  All first time freshmen must submit their final, official transcripts showing all grades and their graduation date as soon as it becomes available. Transfer students and all others with previous college credits must submit official college transcripts

• **SELECT YOUR TUITION PAYMENT PLAN**
  Tuition, fees, and room and board fees are billed each semester after registering for classes.
  • Invoices are sent via postal mail and viewable on Self-Service (steu.edu/selfservice)
  • Payments can be made online through self-service or by cash or check

• **ATHLETICS - ANYONE INTERESTED IN TRYING OUT MUST:**
  • Contact the appropriate coach as soon as possible
  • Complete the Athletic Pre-Participation Physical Exam form found at: steu.edu/sportsphysical, IN ADDITION TO the general physical exam required for all students (as detailed in the enrollment steps)
  Contact the Athletics Department with questions at 973-290-4212 or AFreeman@steu.edu

• **FIRST DAY OF CLASSES:**
  Monday, January 19, 2021