



Simulation Session Instructor/Client Checklist

- Course Registration approved
- Debriefing classroom reserved (when necessary)
- Pre-Brief prepared
- Simulation Template is completed and approved by Simulation Director
- Simulation documents ready and approved by Simulation Staff (must be laminated)
 - Faculty Overview
 - Student Overview
 - Standardized Patient Script
- All necessary equipment is available and in working order
- All students and faculty are in appropriate attire
- All students and faculty completed Orientation
- All equipment is cleaned and returned to appropriate areas
- Students are notified of the location and start times
- Faculty is trained in appropriate use of equipment and HPS (Course completion on file)